

Acupuncture and Oriental Medicine Accreditation

The Newsletter of the Accreditation Commission for Acupuncture and Oriental Medicine

A LETTER FROM THE CHAIR

The past six month cycle has been a busy one for the Commission, and as part of this column, I want to briefly share with you a few projects in which the Commission is currently engaged.

Based on a number of requests from our communities of interest, we are pleased to announce that the Commission will be hosting public hearings sessions regarding proposed amendments to the Commission's accreditation standards for postgraduate doctoral programs in Oriental medicine. The amendments are designed to accommodate postgraduate doctoral programs in acupuncture based on requests from a number of colleges which focus on acupuncture as opposed to Oriental medicine training. The first public hearing on this proposal will take place at the Commission's November meeting in Orlando, Florida. Please refer to page 9 of this newsletter to review the proposal. The proposal may require several public hearings before it is considered for adoption and implementation. Your feedback will be critical to this process and we welcome your oral or written comments.

The Commission will be hosting a series of breakfasts as a new tradition at the national meetings as a means of providing an opportunity for educators and practitioner groups to engage in direct dialogue with ACAOM Commissioners. Through these "breakfasts," we will be meeting with both the school presidents and the leadership of the professional and state organizations to discuss issues pertaining to acupuncture/Oriental Medicine education and accreditation, as well as challenges currently facing the profession. We look forward to this informal dialogue as another means of ensuring that ACAOM receives input from all our communities of interest and keeps abreast of views and opinions among our constituencies as to the future development of the profession.

As part of our internal quality assurance procedures, we will be mailing an anonymous survey to schools in September to assess satisfaction with the overall accreditation process. This survey will include opportunities for colleges to comment on the effectiveness of the Commission's accreditation policies, procedures, practices, Commissioners and staff, including seeking

ACAOM MEETING CALENDAR

Fall 2003 Meeting, November 14, 2003

Disney Coronado Springs Resort, 1000 West Buena Vista Drive, Orlando, FL 32830. Telephone: 407-939-1020, \$125/night. Book under "American Association of Oriental Medicine Meeting."

Spring 2004 Meeting, May 2, 2004

Renaissance Hollywood Hotel, 1755 North Highland Avenue, Hollywood, CA 90028. Telephone (323) 491-1005, \$115/night. Book under "Acupuncture and Oriental Medicine Alliance Meeting."

Accreditation Commission meetings are open during public sessions. We invite and encourage you to attend the public sessions.

Comments are welcome on any agenda item, and can be made orally at the meeting or submitted in writing by October 20, 2003 for the Fall meeting. Comments on programs being reviewed must address substantive matters related to the quality of the educational program.

The public session for the Fall meeting will be held on Friday, November 14, 2003. The agenda for the meeting, included in this newsletter, lists the programs to be reviewed and the trial criteria to be discussed in public session.

Programs and persons interested in learning more about the ACAOM process are encouraged to observe Commission meetings and to make an appointment to speak with staff and/or Commissioners before or after the meeting.

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feedback on ways in which the accreditation process can be more responsive to all colleges in the accreditation process. We thank the school community in advance for taking the time to complete this important survey.

I also want to welcome Andria Thomas to the ACAOM family as our new Program Coordinator for the Maryland office. She has an extensive background in administration with non-profit organizations and we are fortunate to have her on board.

The Commission is constantly engaging in self-evaluation to improve the accreditation process. However, for such a process to be fully effective, we need to hear from all members of our communities of interest on how the accreditation process can be more responsive to the needs of the profession. We welcome all our stakeholders to provide constructive comment in this regard.

Terry Courtney, M.P.H., L.Ac.
Chair

HIPAA Compliance for Accredited and Candidate Colleges

With the Health Insurance Portability and Accountability Act ("HIPAA") now in effect, it is critical that all accredited and candidate colleges which meet the HIPAA definition of a "covered entity" comply with HIPAA requirements. As Essential Requirement 2 of ACAOM's accreditation standards require colleges to demonstrate that they are in compliance with all federal, state and local laws applicable to their operations, ACAOM's review of HIPAA compliance will become part of the accreditation review process.

If your college has not already done so, you should seek consultation with an attorney or HIPAA consultant to assess whether or not your college is a "covered entity" under HIPAA regulations, and if so, establish the policies, procedures and practices for your training clinics that will meet HIPAA laws and regulations. In addition, accredited and candidate colleges that are "covered entities" under HIPAA must enter into "Business Associates Agreements" with other groups, individuals or entities (including accrediting agencies) with whom the college

shares "individually identifying health information" pertaining to their clinic patients. The Commission is publishing a model "Business Associates Agreement" on its web site (www.ACAOM.org), which is designed to allow colleges in the accreditation process to share patient information with ACAOM as part of the accreditation review process.

Although a full description of HIPAA requirements is beyond the scope of this article, in general, if your college submits health claims or any patient information electronically, your college is a "covered entity" and must meet HIPAA requirements, including the requirement that the college enter into Business Associates Agreements with any individuals, groups or entities with whom you share patient health information. If your college is a "covered entity", we urge you to download and complete the Business Associates Agreement on ACAOM's web site and submit a copy to ACAOM for signature. If you have any questions about this matter, please do not hesitate to contact the Commission's Maryland office.

Summary of Results from ACAOM's Doctoral Survey

This article provides a brief summary of the results of the ACAOM doctoral proposal survey. The survey was first made available to the public via a press release in November 2002. A copy of the text describing the purpose for the research regarding a doctoral proposal, together with the survey itself, was published in the February 2003 issue of *Acupuncture Today*. The survey was also made available on the Commission's web site. Pursuant to the survey, the Commission sought feedback on whether there is sufficient support from the profession, regulators, students, educators, etc. for the Commission to develop accreditation standards for first-professional, entry-level doctoral programs in acupuncture and in Oriental medicine and for the Commission to transition its accreditation process from the current Master's level to doctoral education. The submission deadline for the survey was originally set at February 28, 2003, and was later extended to April 30, 2003. Respondents were asked to complete the survey and submit their responses by mail to the Maryland office of the Commission.

Data Entry and Analysis

By the survey receipt deadline, the Commission's Maryland office had received 983 surveys by mail. Of these, 48 surveys (4.9%) were not included in the data entry process because respondents had made modifications to the wording of the original questions before answering. The 935 surveys that were correctly completed went through the data entry process. Data was initially entered into a spreadsheet, then converted to a comma-separated-value (CSV) plain ASCII text data file, for easy portability, and analyzed using SAS statistical software. All tables from ACAOM's Survey analysis can be accessed on the Commission's web site at www.ACAOM.org.

Sample Characteristics

Demographics

Of the 935 respondents, 571 were female (61%) and 344 were male (37%), with 20 respondents (2%) providing no information on gender. Age distribution was as follows: 454 respondents were "45 and under" (49%) and 465 were "over 45" (50%), with 16 respondents (under 2%) not providing age information.

Respondent State of Residence

State information was provided by 818 respondents (87.5%). Valid surveys were received from a total of 40 different states, plus the District of Columbia and the US Virgin Islands. No valid surveys were received from Arkansas, Kentucky, Louisiana, Michigan, Mississippi, Nebraska, North Dakota, Oklahoma, South Dakota, or Utah. The largest single number of surveys was received from California (N=217, 23% of total). More than 20 surveys were received from each of the following states: Colorado, Maryland, Massachusetts, New Jersey, New Mexico, New York, Oregon, Texas, and Virginia.

Respondent Categories

Valid surveys were received from the following categories of respondents: Practitioners: 411 surveys (44% of total surveys received); Patients: 357 surveys (38%); Students: 288 surveys (31%); School Faculty/Teachers: 141 surveys (15%); Representatives of State Organizations: 53 surveys (6%); School Administrators: 40 surveys (4%); Representatives of National Organizations: 20 surveys (2%); State Regulators: 18 surveys (2%); Other Category/Missing: 23 surveys (2%). Note that respondent categories are not mutually exclusive (respondents were able to check any categories that applied to them), so overall percentages sum to more than 100%.

Results

The survey generated a large response (n=935 valid surveys), and completed surveys were received from a majority of US states, and from many different types of individuals associated with the profession.

The principal question in the survey was: Which of the following statements most accurately reflects your personal opinions about the proposal outlined? (Please check one answer)

- I strongly support this proposal
- I support this proposal
- I am neutral / no strong feelings either way
- I oppose this proposal
- I strongly oppose this proposal

Of the 935 valid surveys received, 454 indicated support or strongly support for the proposal (48.5%), while 459 indicated opposition or strong opposition (49.1%), with 22 remaining neutral (2.4%).

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There were two main reasons cited for strong support: 1) that it would “bring increased credibility and prestige to the profession” (35% of responses); and 2) that it would “increase the overall quality of patient care” (40% of responses). One major reason for strong opposition was cited: “current training is sufficient for entry level competency” (53% of responses).

Patterns of support and opposition varied markedly by respondent category. Table 1 provides detailed information on patterns of support and opposition by demographic group, and for various respondent categories. In this table, the “Any Support” column represents a summary measure that combines the “Support” and “Strongly Support” responses; similarly, the “Any Opposition” column combines the “Oppose” and “Strongly Oppose” responses.

State-level variation was apparent. Among the states with more than 20 valid surveys returned, California and Oregon were most strongly supportive of the proposal (66% strong support in CA and 65% in OR) while Maryland and Colorado were most strongly opposed (83% strong opposition in MD and 65% in CO). Overall, majorities in 17 states, including California, Oregon, and Massachusetts supported the proposal, while majorities in 25 states, including New York, Texas, New Jersey, Maryland, Virginia, Colorado, and New Mexico opposed it.

Within both the practitioner and faculty categories, majority opposition was apparent. However, the subset of practitioners who “frequently prescribed Chinese herbs” in their practice were, on the whole, supportive (51% support, vs. 45% oppose vs. 3% neutral). Similarly, the subset of faculty who teach Chinese herbs were also supportive (59% support vs. 39% oppose vs. 2% neutral).

Summary

Overall, this sample of respondents was closely divided on the proposal, and opinions were seemingly strong on both sides. No clear majority either supported or opposed the proposal. Patterns of support and opposition, however, varied markedly among the different constituencies within the community. Majorities of opinion in five major categories of respondent, including practitioners, patients, and school representatives (both faculty and administrators) opposed the proposal, while majorities of opinion in three major categories of respondent, including representatives of state organizations and students, were supportive. Demographic and state-level differences in response profiles were also apparent. In general, majorities of female respondents and older respondents were opposed, while majorities of male respondents and younger respondents were supportive.

The Commission will be examining this issue further and may be seeking additional data/feedback in the form of subsequent surveys and/or public hearings.

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Table 1. Response Profiles by Respondent Characteristics

Category	% Strongly Support	% Support	% Neutral	% Oppose	% Strongly Oppose	% Any Support	% Any Opposition	Overall Majority
All Subjects (n=935)	39% (n=362)	10% (n=92)	2% (n=22)	16% (n=151)	33% (n=308)	48.5% (n=454)	49.1% (n=459)	None
By Age and Gender								
Females (n=571)	35% (n=201)	10% (n=56)	2% (n=13)	16% (n=90)	37% (n=211)	45.0% (n=257)	52.7% (n=301)	Oppose
Males (n=344)	44% (n=151)	10% (n=36)	2% (n=8)	18% (n=60)	26% (n=89)	54.4% (n=187)	43.1% (n=149)	Support
Age≤45yrs (n=452)	41% (n=186)	13% (n=58)	2% (n=11)	16% (n=73)	27% (n=124)	54.0% (n=244)	43.6% (n=197)	Support
Age>45yrs (n=457)	36% (n=165)	7% (n=34)	2% (n=9)	17% (n=76)	38% (n=173)	43.5% (n=199)	54.5% (n=199)	Oppose
By Respondent Category (ranked by % Any Opposition)								
State Org. Reps (n=53)	51% (n=27)	13% (n=7)	0% (n=0)	11% (n=6)	25% (n=13)	64.2% (n=34)	35.9% (n=19)	Support
Students (n=288)	42% (n=120)	13% (n=38)	4% (n=10)	15% (n=43)	27% (n=77)	54.9% (n=158)	41.7% (n=120)	Support
Natl. Org. Reps (n=20)	45% (n=9)	10% (n=2)	0% (n=0)	20% (n=4)	25% (n=5)	55.0% (n=11)	45.0% (n=9)	Support
Patients (n=357)	40% (n=142)	6% (n=21)	1% (n=3)	17% (n=60)	39% (n=131)	45.7% (n=163)	53.5% (n=191)	Oppose
Regulators (n=18)	17% (n=3)	17% (n=3)	11% (n=2)	17% (n=3)	39% (n=7)	33.3% (n=6)	55.6% (n=10)	Oppose
Practitioners (n=411)	29% (n=118)	9% (n=39)	3% (n=11)	16% (n=67)	43% (n=178)	38.2% (n=157)	59.1% (n=243)	Oppose
Faculty (n=141)	24% (n=34)	11% (n=16)	3% (n=4)	13% (n=17)	50% (n=70)	35.5% (n=50)	61.7% (n=87)	Oppose
Administrators (n=40)	23% (n=9)	10% (n=3)	3% (n=1)	25% (n=10)	40% (n=16)	32.5% (n=13)	65.0% (n=26)	Oppose

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SUMMARY OF ACTIONS TAKEN AT THE MAY 2003 MEETING

Accreditation and Candidacy Actions

Accreditation

To grant accreditation to the Diploma in Acupuncture program of the **Eastern School of Acupuncture and Traditional Medicine** (Montclair, NJ) for a three-year period with the requirement that the school address the “Requirements of Accreditation” and “Areas of Concern” in its First Annual Report.

To reaffirm accreditation of the Master of Science in Oriental Medicine programs of the **American College of Acupuncture and Oriental Medicine** (Houston, TX) for a five-year period with the requirement that the school address the “Requirements of Accreditation” and “Areas of Concern” in its First Annual Report.

To reaffirm accreditation of the Master of Traditional Chinese Medicine program of the **Five Branches Institute** (Santa Cruz, CA) for a four-year period, with the requirement that the school address the “Requirements of Accreditation” and “Areas of Concern” in its First Annual Report.

To reaffirm accreditation of the Master of Science in Acupuncture and Master of Science in Oriental Medicine programs of the **New York College of Health Professions** (Syosset, NY) for a three-year period with the requirement that the college submit an interim report addressing the “Requirements of Accreditation” and “Areas of Concern” to be followed by a focused site visit.

To reaffirm accreditation of the Master of Science in Acupuncture and Oriental Medicine program of the **South Baylo University** (Los Angeles & Anaheim, CA) for a four-year period with the requirement that the college address the “Requirements of Accreditation” and “Areas of Concern” in its First Annual Report.

To defer action for a one-year period on the reaccreditation of the Master of Science in Oriental Medicine program of the **Dongguk Royal University** (Los Angeles, CA) with the requirement that the college submit an Interim Report addressing the “Requirements of Accreditation” and “Areas of Concern” to be followed by a full site visit.

To defer action for a six-month period on the reaccreditation of the Master of Science in Oriental Medicine program of the **Acupuncture & Integrative Medicine College, Berkeley (previously Meiji College of Oriental Medicine)** (Berkeley, CA) with the requirement that the college submit a change of control substantive change report, an interim report documenting compliance with all the Commission’s standards, to be followed by a full site visit.

To place the **International Institute of Chinese Medicine** (Santa Fe & Albuquerque, NM) on public probation, with the requirement that the program submit a full report no later than August 2003 on the school’s compliance with all the Commission’s standards, with a particular focus on the standards addressing administration, governance, financial stability and financial aid administration, to be followed by an emergency site visit for Commission consideration on or before its Fall 2003 meeting. **Note: Subsequent to taking the above action, the program closed and is in the process of arranging a teach out program with the Southwest Acupuncture College to permit IICM students to complete their training.**

Candidacy

To defer action on candidacy for a one-year period on the Diploma in Acupuncture program of the **American International Acupuncture Institute** (Brooklyn, NY) with the requirement that the school submit a report addressing compliance with all the Commission’s standards with a particular focus on the “Requirements of Candidacy” and “Areas of Concern” to be followed by a full site visit.

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To defer action on candidacy for a one-year period on the Diploma in Acupuncture and Oriental Medicine program of the **Chinese Medicine Institute** (Miami, FL) with the requirement that the college submit a report addressing compliance with all the Commission's standards with a particular focus on the "Requirements of Candidacy" and "Areas of Concern" to be followed by a full site visit.

To grant candidacy to the Master's level Licentiate in Acupuncture program of the **Institute of Taoist Education & Acupuncture** (Louisville, CO) with the requirement that the school address the "Requirements of Candidacy" and "Areas of Concern" in its First Annual Report.

To grant candidacy to the Master of Acupuncture and Oriental medicine program of the **Southern California University of Health Sciences** (Whittier, CA) with the requirement that the school address the "Requirements of Candidacy" in its First Annual Report.

To grant candidacy to the Master of Science in Traditional Chinese Medicine of the **University of East West Medicine** (Sunnyvale, CA) with the requirement that the school submit a report addressing the program's compliance with all the Commission's standards with a particular focus on the "Requirements of Candidacy" and "Areas of Concern" to be followed by a focused site visit.

To defer action on candidacy for six months on the Master of Oriental Medicine program of the **Kyung San University** (Garden Grove, CA) with the requirement that the college submit a report which addresses all changes in the program subsequent to submission of its Eligibility Report, with a particular focus on "Requirements During Deferral" and "Areas of Concern", to be followed by a full site visit.

Dates for Submission of Eligibility and Self-Study Reports

For action by the Commission at its Spring meeting:

- | | |
|--------|---|
| June 1 | A letter of intent is due if your program plans to submit a report for review and action by the Commission at its meeting the following Spring. |
| July 1 | Eligibility or Self-Study Reports must be received by ACAOM offices in Maryland and California. |

For action by the Commission at its Fall meeting:

- | | |
|------------|---|
| December 1 | A letter of intent is due if your program plans to submit a report for review and action by the Commission at its meeting the following Fall. |
| January 3 | Eligibility or Self-Study Reports must be received by ACAOM offices in Maryland and California. |

If you are planning to submit an Eligibility Report, please be sure that your program is ready and has the required policies and procedures in place. Incomplete Eligibility Reports will be rejected requiring programs to resubmit new reports for a subsequent review cycle. New programs may not submit a report until they have been in operation for at least one year.

Before any program can submit an Eligibility or Self-Study Report, it must have sent appropriate representatives to a Commission workshop. These workshops are held in November in conjunction with our Fall meetings. Programs to be reviewed for Reaccreditation may have different due dates for Self-Study Reports and should check their last action letter.

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PUBLIC AGENDA

ACAOM Semi-Annual Meeting
Disney Coronado Springs Resort, 1000 West Buena Vista Drive,
Orlando, FL 32830

November 14, 2003

Meeting sessions will begin promptly at time stated. Items and their order are subject to change and, whenever possible, effort will be made to notify attendees of any changes in advance. Comments are welcome on any agenda item. They can be made orally at the meeting or can be submitted in writing by October 20, 2003. Third-party comments on programs being reviewed must address substantive matters related to the quality of the educational program with respect to its compliance with the accreditation criteria.

Friday, November 14, 2003, 8:30 AM-6: 30 PM

1. First Public Hearing on Proposed Revisions to Doctoral Programs (See page 9)
2. First Public Hearing on Proposed Revisions to Essential Requirement 3 – Governance Standards (See page 21)
3. Call to Order, Welcome
4. Report on Commission Activities
5. CCAOM Report
6. Candidacy Application: University of Bridgeport
7. Candidacy Application: Asian Institute of Medical Studies
8. Candidacy Application: Touro College
9. Candidacy Application: Kyung San University
10. Accreditation: Arizona School of Acupuncture & Oriental Medicine
11. Accreditation: American Academy of Acupuncture & Oriental Medicine
12. Reaccreditation: Florida College of Integrative Medicine
13. Reaccreditation: New England School of Acupuncture
14. Reaccreditation: Samra University of Oriental Medicine
15. Reaccreditation: Southeast Institute of Oriental Medicine
16. Reaccreditation: Tri-State College of Acupuncture
17. Reaccreditation: Acupuncture & Integrative College, Berkeley
18. Interim Site Visit: Minnesota College of Acupuncture & Oriental Medicine
19. Interim Site Visit: Jung Tao School of Classical Chinese Medicine
20. Interim and Annual Reports: Those reports with questions or concerns have a hearing with the Commission. Programs will be notified in advance if they are required to attend, otherwise their attendance is not required.
21. Next meeting dates and locations
22. Old Business
23. New Business

**First Public Hearing-Amendments to the Accreditation Standards for Postgraduate
Doctoral Programs**

At the request of many within the educational community, the Commission developed proposed revisions to its accreditation standards for postgraduate doctoral programs in Oriental medicine to accommodate postgraduate programs in acupuncture. The Commission welcomes educators, practitioners and members of the public to submit written comments on the proposed revisions and to participate in ACAOM's public hearings when interested members of the community will be provided the opportunity to orally present their views to the Commission. *The Commission's first public hearing on the proposed revisions will take place at 8:30 AM on Friday, November 14, 2003 at the Disney Coronado Springs Resort, Orlando, Florida (See Commission Meeting Calendar on page 1).*

If you wish to submit comments in writing, those comments must be received by the Commission's Maryland office no later than October 20, 2003.

Changes and additions are in bold and underlined; bracketed material to be deleted.

Eligibility Requirements for Accreditation

ACAOM will consider applications for candidacy and accreditation from programs that meet the following prerequisites:

- (a) The program's purpose must be within the Commission's scope of recognition and must be pursued in an institutional setting appropriate for doctoral education in **Acupuncture or** Oriental medicine. **(For the purpose of this document, acupuncture is defined as a comprehensive system of health care which is based on classical theories of energetic physiology and the practice of which involves the therapeutic use of filiform needles and ancillary therapies consistent with traditional Oriental Medicine diagnostics and therapeutics, including, but not limited to, moxibustion, tui na, and Qi Gong.)** The program shall be supported by an academic, clinical and administrative infrastructure consonant with the goals and standards of professional doctoral education within the United States;
- (b) The program must be sponsored by an institution accredited: (1) by ACAOM; (2) by a nationally recognized regional accrediting agency; or, (3) in the case of Canadian programs, the institution must be publicly recognized by the Association of Universities and Colleges of Canada as a member in good standing;
- (c) The program must be offered in an institution that offers a Master's degree program in acupuncture or Oriental medicine, which is accredited by ACAOM or its equivalent;¹
- (d) The program must be an integral part of the mission of the academic department, college, school or institution in which it resides. The program must be represented in the institution's operating budget and strategic plans in a manner designed to enable the program to achieve its goals and objectives. The program must have students in sufficient numbers and the facilities necessary to ensure meaningful peer interaction, support and socialization;
- (e) The institution in which the program is offered has formal authorization from the appropriate state agency to offer a doctoral degree in **Acupuncture or** Oriental medicine, or must actively seek doctoral degree-granting status for the Oriental medicine program;
- (f) The program must be a minimum of 4000 hours for each doctoral student, which includes the Master's level training requirements. A minimum of 1200 hours must be at the doctoral level.

¹ Although the proposed doctoral program includes Master's level requirements and requires the completion of a Master's level program in **acupuncture or** Oriental Medicine prior to admission into the program, it is the Commission's intent to develop a set of accreditation standards for a fully integrated, "freestanding" professional doctoral degree program independent of Master's level educational requirements.

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- (g) The institution must demonstrate that its ACAOM-accredited, Master's degree program has resolved any outstanding areas of "non-compliance" and "technical non-compliance" and has a plan in place to remedy all outstanding "areas of concern" previously identified by the Commission, and;
- (h) The program must conduct its operations with honesty and integrity.

Purpose

ESSENTIAL REQUIREMENT 1: The institution shall have a formally adopted statement of purpose that provides clear direction for the institution, its Master's degree, and its doctoral programs. The Master's program shall have as a formally adopted educational purpose, the preparation of entry-level health care practitioners as acupuncture or Oriental medical professionals. The Doctoral program must have a formally adopted statement of purpose that provides clear direction for the program and is based upon the following principles:

- The program will provide advanced training for the purpose of deepening the practitioner's existing knowledge and skills and broadening their competencies in core, specialty and clinical areas, particularly in the areas of clinical assessment, diagnosis, and intervention.
- The program shall impart a deepened ability to apply major Oriental medicine modalities for an Oriental medicine program, or acupuncture therapies for an Acupuncture program, including acupuncture, herbal medicine (for an Oriental medicine program), qi cultivation and energetic diet and nutrition and manual therapy.
- The program shall provide opportunities for specialization.
- The program will provide the practitioner with a broadened perspective with which to engage in collaborative interactions between Oriental medicine/Acupuncture practitioners and other health care practitioners and patients.
- The program will develop students' abilities to synthesize knowledge, engage in scientific and scholarly inquiry, and to think critically and creatively.
- The program shall provide the competencies necessary to facilitate the growth of knowledge, skills, and attitudes in the Oriental medicine/Acupuncture practitioner as a lifelong learner.
- The program shall encourage the academic discourse between faculty and students which results in the development of an academic community that will enrich and advance the profession, and contribute to the development of future generations of practitioners, faculty, researchers, clinical supervisors and leaders of the profession.

Criterion 1.1 - Relationship: The program must demonstrate that its resources, and its current or projected programs, services and activities are consistent with its statement of purpose, and that the institution is currently achieving its goals and purposes.

Guideline: The statement of purpose should guide the adoption of priorities in allocating resources, and should ensure consistency in the conduct of the institution's activities.

Criterion 1.2 - Review: The statement of purpose must be reviewed periodically by the institution's relevant communities of interest, and revised, when necessary, to ensure its relevance and accuracy.

Guideline: The re-examination of purpose should determine whether programs are relevant to stated purposes, whether they are being fulfilled, and whether the statement is understood adequately by all those involved. This review process should be accomplished by representatives of the student body, faculty, administration, governing board, acupuncturists/Oriental medicine practitioners and other appropriate members of the community.

Criterion 1.3 - Educational Objectives: The program must maintain clearly specified and measurable educational objectives which reflect the effects the educational program is designed to have on students and are consistent with its purpose and with the degree or certificate it awards. The educational objectives must provide the parameters within which the program's instructional activities can be verified through its evaluation processes.

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Legal Organization

ESSENTIAL REQUIREMENT 2: The program shall be in a legally organized institution and authorized to conduct its operation under the laws of its own state and community as far as the state and community provide for such authorization, and shall be in compliance with all local, state and federal regulations applicable to it. The institution in which the program is a part must have or actively pursue doctoral degree-granting status for the program with the appropriate state authorities.

Governance

ESSENTIAL REQUIREMENT 3: The composition of the governance structure of the institution must be appropriate to an institution offering doctoral education.

Criterion 3.1 - Off-Campus Activities: The institution must be directly responsible for all of its off-campus educational activities, regardless of whether the activity has been arranged by agreement with other organizations or individuals. If components of the program are conducted at sites geographically separated from the main campus or the program is offered through a consortium at separate sites, the institution(s) and consortium must ensure that all educational components and services of the program are equivalent in quality. Any agreement with the institution for off-campus training or for the establishment of consortiums must be consistent with the school's mission.

Criterion 3.2 - Consortium: A doctoral program may only be offered by a college or program that is ACAOM-accredited and in good standing. Such schools or programs may formally agree to pool resources to offer a doctoral program in the form of a consortium. A consortium comprises multiple independently-administered entities which have, in writing, formally agreed to pool resources to conduct a doctoral training program. Written consortium agreements must articulate:

- a) The nature and characteristics of the participating entities;
- b) The rationale for the formation of the consortium;
- c) Each partner's commitment to the training/educational program, its philosophy, model, and goals;
- d) Each partner's obligations regarding contributions and access to resources;
- e) Each partner's adherence to central control and coordination of the training program; and,
- f) Each partner's commitment to uniform administration and implementation of the program's training principles, policies, and procedures addressing trainee/student admission, financial support, training resource access, potential performance expectations, and evaluations.

Administration

ESSENTIAL REQUIREMENT 4: The program shall have a qualified program director whose full-time or major responsibility is to the program and a qualified administrative staff of a size and organizational structure that is appropriate to the size and purpose of the program.

Criterion 4.1 - Organization of staff: The administrative staff must be stable, qualified, and well organized with clearly defined roles and responsibilities. Individuals in the organization should be knowledgeable of their responsibilities and aware of those of each of the other principal positions in the administrative structure.

Criterion 4.2 - Academic Leadership: The program must have a clearly defined and effective structure for academic leadership to facilitate curriculum development and the ongoing assessment of the program. The individuals responsible for the academic leadership of the program must be qualified for those positions.

- a) The program shall designate a qualified individual responsible for the educational aspects of the doctoral program. This position will provide oversight of the doctoral program including faculty hiring, in-service training and evaluation as well as responsibility for overall academic

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affairs including curriculum development, evaluation, and quality assurance. This individual shall possess a doctorate from an accredited institution. This individual shall also have competence in dealing with the issues of doctoral level education in the United States or Canada.

- b) The program shall designate a qualified clinical director, as documented through significant education, training and professional experience appropriate to doctoral level training, who is responsible for the oversight and coordination of all doctoral clinical education activities.

Guideline: A qualified clinical director should have a minimum of 10 years of documented professional experience as a practitioner.

- c) All individuals responsible for the leadership of the program (e.g., program director, academic dean, clinical director) must hold tenured or senior appointments at the institution and must be role models for faculty, staff, and students as demonstrated (in addition to licensure/certification) by recognition or distinction within professional organizations or their field(s) of expertise. They should possess documented qualifications through education, training and professional experience appropriate to their respective roles.

Records

ESSENTIAL REQUIREMENT 5: The program shall have accurate and complete record keeping systems.

Criterion 5.1 - Permanent Records: Observing the requirements of right-to-privacy legislation, the program must maintain and safeguard accurate, permanent academic records that reasonably document the satisfaction of program requirements. The program must have a written plan for storage of permanent student records in the event that the institution closes.

Criterion 5.2 - Clinical Records: The program must maintain clinical records of patients currently being seen by students which are accurate, secured, complete and are kept confidential with respect to the generally accepted standards of healthcare practice. Clinical charts must be signed by the student and the supervisor. To maintain the highest level of patient care through accessibility to patient records by all current and future caregivers, the program must have provisions for translating patient records into English or, where mandated, into the language of the country or province in which the program is located if patient clinical records are recorded in other languages.

Criterion 5.3 - Data: The program must maintain data that will facilitate the compilation of the following records and statistics: student profiles showing number of students enrolled, graduated and readmitted; admissions data showing the number of applications received and accepted; and ages, sex, educational backgrounds, and racial origins (optional reporting by student when permitted by law) of the student body.

Admissions

ESSENTIAL REQUIREMENT 6: The program must have admission policies, procedures and practices that are appropriate for doctoral education. Admissions policies, procedures and practices must result in a body of matriculated students who are capable of meeting the rigors of a doctoral program in acupuncture or Oriental medicine.

Criterion 6.1 - Standard Admissions: The program shall have implemented an admissions policy that as a prerequisite for the admission into the professional doctoral program requires the satisfactory completion of a Master's degree or Master's level program in **acupuncture or** Oriental medicine from an ACAOM-accredited or candidate institution or its equivalent. **For applicants to an Oriental medicine doctoral program who have not completed herbal training in a Master's level program, the admissions policy must require satisfactory completion of ACAOM's Masters' core curriculum requirements for herbal training in an Oriental medicine program. Applicants for a doctoral program in acupuncture must minimally document satisfactory completion of an introductory course in the fundamentals of Chinese herbal medicine or its equivalent. This course shall facilitate communication with, and referral to, practitioners of Oriental medicine, and must be a minimum of 3 semester credits (or 45 hours).**

Criterion 6.2 - Special Admissions:

- a) *Admissions with Deficiencies:* The program may admit students with particular educational deficiencies of a limited nature who possess an ACAOM-accredited or candidate degree or its equivalent provided that such persons complete any course work deficiencies prior to taking relevant doctoral program courses for which such course work is a prerequisite.
- b) *Experienced Practitioners:* The program may admit students who are experienced practitioners that do not otherwise meet the criteria for standard admissions who meet all of the following criteria:

Acupuncture and Oriental Medicine Accreditation

1. A thorough entrance evaluation of each candidate to establish a foundation of knowledge and skills that are appropriate for admission to a clinical doctoral program.
2. Documentation of five years of full-time clinical practice in acupuncture or Oriental medicine.
3. Successful completion of an identified curriculum from the institution's Master's level program to rectify any deficiencies identified through the program's entrance evaluation and admission standards. Completion of the identified curriculum can be accomplished through the successful completion of specified courses, or by demonstrating achievement of the specific course objectives through successful completion of challenge examinations.
4. **Applicants for a doctoral program in acupuncture must minimally document satisfactory completion of an introductory course in the fundamentals of Chinese herbal medicine or its equivalent. This course shall facilitate communication with, and referral to, practitioners of Oriental medicine, and must be a minimum of 3 semester credits (or 45 hours).**

The program must identify the specific courses of the Master's level curriculum that the applicant must complete, articulate and document the rationale for its decision in relation to the doctoral program, and maintain a record of this process with respect to each candidate.

Criterion 6.3 - Transfer Credit: The program may accept transfer credit for prior course work toward the clinical doctoral program that the program judges to be equivalent to its requirements for graduation from the doctoral program. The program must demonstrate an acceptable process for assuring equivalent competence in the acceptance of transfer credit. Transfer credit awarded by the program shall be no more than one-third of the credits beyond the Master's level program. Transfer credit may only be awarded for course work at the doctoral level that supports the program's objectives and meets the standards for completion of the program. These credits must come from an accredited institution or its international equivalent.

Criterion 6.4 - Policy Publication: The program's admissions policies and procedures must be fully and clearly stated in institutional publications.

Criterion 6.5 - Policy Planning: The admissions policy must involve careful planning to determine whether it is serving the program's needs and the interests of its students, and a careful assessment of how it could be doing so more effectively.

Criterion 6.6 - Recruitment: The program must observe honest, ethical and legal recruiting practices.

Criterion 6.7 - English Language Competency: English language competency must be required of all students seeking admission to the program.

Criterion 6.8 - Non-Matriculated Students: Non-matriculated students who are enrolled in doctoral-level courses must meet all entry requirements and course prerequisites for participation in particular courses or demonstrate sufficient prior education and experience to successfully complete the specific course. Doctoral programs must have clearly defined policies with respect to allowing non-matriculated students to take courses and must ensure that their participation does not adversely affect the quality of instruction.

Evaluation

ESSENTIAL REQUIREMENT 7: The program demonstrates a commitment to excellence through self-evaluation, which assures that its goals and objectives are met, enhances the quality of professional education and training obtained by its students, and contributes to the fulfillment of its institution's mission. The program shall demonstrate and document an evaluation system that provides accurate information to the student and the program of the student's educational progress regarding relevant knowledge, skills, competencies and attitudes.

Criterion 7.1 - Programmatic Review:

- a) The program, with appropriate involvement from all program constituencies, engages in regular, ongoing self-evaluations that address:
 1. Its effectiveness in achieving program goals and objectives (i.e., its outcomes);
 2. How its goals and objectives are met (i.e., its processes); and
 3. Its procedures to make program changes as necessary.

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- b) The program demonstrates commitment to excellence through periodic systematic reviews of its goals and objectives, training model, and curriculum to ensure their appropriateness in relation to:
1. The program's mission and goals;
 2. Local, regional and national needs for acupuncture/Oriental medicine services;
 3. National standards of professional competency and practice;
 4. The evolving body of scientific and professional knowledge; and,
 5. Its graduates' job placements and career paths.
- c) The program must evaluate the effectiveness of its training and the accomplishment of its stated objectives by measuring and documenting the achievement of a sufficient number of students and graduates in verifiable and internally consistent ways.

Criterion 7.2 - Measurement of Student Achievement: The program must establish principles and methods for the ongoing evaluation of student achievement. A variety of evaluation measures must be systematically and sequentially applied throughout the professional program in acupuncture/Oriental medicine. Assessments must measure the following: advanced patient assessment and diagnosis; advanced clinical intervention and treatment; consultation, collaboration, clinical supervision and management skills; clinical research skills; and competencies in the specialty area(s) of the program. The evaluation processes must measure student performance in the professional competency areas in accord with outcome expectations as outlined in the Program of Study section.

Criterion 7.3 - Assessment of Graduates' Success: The program must make a systematic effort to record the professional career development of its graduates.

Criterion 7.4 - Standard Measurement: Equivalent methods and standards of evaluation must be applied to students at all institutional sites, including externships.

Program of Study²

ESSENTIAL REQUIREMENT 8: The Doctor of Acupuncture or Oriental medicine shall be an English language, clinically-based, professional degree program. The doctoral program shall provide advanced graduate studies in *core, clinical and specialty areas* and require a clinical research project. The program must ensure that the sequencing, duration, nature and content of all didactic, practical and clinical training courses are appropriately integrated and consistent with the program's goals and objectives.

Criterion 8.1 - Core Curriculum: The core curriculum must include instruction necessary to provide knowledge and skill development in critical thinking, problem solving, and communication skills that transmit the practice and essence of acupuncture/Oriental medicine and prepare graduates for leadership roles within the field. The need for lifelong learning must be reflected as an integral theme of the curriculum. The core curriculum must emphasize knowledge and skill development that reflect the changing roles and responsibilities of the practitioner and the dynamic nature of the profession.

The clinical doctoral program must provide a curriculum covering the competencies in the following core areas:

1. Advanced patient assessment and diagnosis;
2. Advanced clinical intervention and treatment;
3. Consultation and collaboration;
4. Clinical supervision and practice management;
5. Clinical evaluation and research

The first two areas constitute a qualitatively advanced level of training which involves a significant broadening and deepening of those competencies achieved at the Master's level.

2 For purposes of Essential Requirement 8, the terms "acupuncture/Oriental medicine" or "acupuncture and Oriental medicine" refer to acupuncture for a doctoral program in acupuncture or Oriental medicine for a doctoral program in Oriental medicine.

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Consultation and collaboration refers to the interaction between the acupuncture/Oriental medicine practitioner and others, including patients, clients and other health care professionals. *Clinical supervision* is clinical teaching with the goal of enhancing the supervisee's competencies. *Clinical practice management* consists of those activities, including practical aspects, that direct or organize the provision of patient care services. *Evaluation and research* enables graduates to become critical consumers of the body of professional literature. These latter competencies must further encompass the competencies that will enable graduates to participate in research projects in acupuncture/Oriental medicine.

Across the core curriculum, the doctoral program must have an articulated, clear and coherent curriculum plan for students to acquire and demonstrate the following competencies:

- 1) Utilizing assessment, diagnosis, intervention and treatment modalities of acupuncture/Oriental medicine with advanced and deepened competence in core, specialty and clinical areas;
- 2) Understanding the foundations of acupuncture/Oriental medicine as represented in the Classical texts [of acupuncture and Oriental medicine] including interpretation and use of historical and cultural perspectives and demonstrating relevant Chinese language terminology skills sufficient to clarify essential concepts in acupuncture/Oriental medicine;
- 3) Demonstrating biomedical assessment knowledge, skills and abilities including, but not limited to, physical exams, related laboratory tests, and narrative report writing sufficient to evolve the practice of acupuncture/Oriental medicine and facilitate patient care in collaboration with other health care personnel;
- 4) Demonstrating consultative and collaborative knowledge and skills when interacting with biomedical health care personnel in case management;
- 5) Demonstrating general clinical management and supervision knowledge and skills; and,
- 6) Demonstrating knowledge and skills in clinical research and design sufficient to provide an understanding of currently accepted research standards and methodology as well as the current scientific literature in the field.

Criterion 8.2 - Clinical Training/Specialties:

- a) The doctoral program shall provide an in-depth level of practical and clinical training and experience in specific specialty areas that will distinguish the candidate as having advanced expertise in acupuncture/Oriental medicine. The training shall offer a concentration in at least one clinical specialty in acupuncture/Oriental medicine.

Guideline: Concentrations may include, but are not limited to: acupuncture, herbology, medical Qi Gong, Tai Chi, Oriental bodywork, diet and nutrition, **moxibustion, tui na, Qi Gong, the clinical practice of acupuncture traditions**, family or general practice, acute and critical care, pain management, rehabilitation medicine, internal medicine, immunology, cardiac and pulse disorders, neurology, dermatology, mental health, orthopedics, pediatrics, geriatrics, obstetrics, gynecology, physiotherapy and exercise, or public health.

- b) The program must provide in-depth didactic and practical training in the area(s) of clinical specialty sufficient to support the clinical experience. Clinical training for the doctoral program shall be characterized by a broader and more in-depth clinical experience than what is offered at the Master's level.
- c) Both didactic and clinical components of specialty training may be completed through joint arrangements with other institutions. All institutional sites must be ACAOM approved with the standards and rigor of training expected of a doctoral program. The program must closely and systematically monitor the structure, setting, organization, comprehensiveness, and the general quality of the specialty program provided to its students.
- d) The primary clinical experience must be in an internship, although the program may also offer externship experiences. Clinical training must place students in internship settings with an adequate number of professional supervisors and provide a wide range of educational experiences.
- e) The program must provide opportunities for interns to engage in collaborative interactions with other medical providers in appropriate clinical settings.

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- f) The clinical curriculum of the doctoral program shall provide the student with the opportunity for assuming in-depth professional responsibilities and demonstrating professional role modeling. This may include supervised: teaching assignments, participation in administration of services, quality assurance activities, clinical research activities, and supervision responsibilities. The clinical program must promote the integration of practice and scholarly inquiry.

Criterion 8.3 - Clinical Research Projects:

- a) Doctoral candidates must demonstrate an integration of the knowledge and skills required in the core curriculum by completing an acceptable clinically oriented research project, which is evaluated by clinical doctoral faculty, in the final phases of the program in which students incorporate the use of current literature and research in acupuncture/Oriental medicine. The project must demonstrate the necessary knowledge and skills for designing and critiquing approaches to systematic inquiry and the use of qualitative and/or quantitative methods. The products from individual clinical projects must be of such a nature that they meet academic form and style standards suitable for peer reviewed professional publications. The kinds of research projects may include the following:

- Theoretical analyses
- Surveys, analyses of archival data
- Outcomes research
- Systematic qualitative investigations
- Public policy issues
- Case studies
- Evaluative research
- Interpretive translation research
- Educational research - professional and patient

- b) Students shall be required to routinely conduct critical analyses of the clinical and scientific literature in acupuncture/Oriental medicine. The doctoral program shall provide the competencies necessary for practitioners to engage in lifelong learning, scholarly inquiry and professional problem solving in the field of acupuncture/Oriental medicine in the context of an evolving body of scientific and professional knowledge.

Criterion 8.4 - Prerequisites: The program must show evidence that it has developed appropriate course prerequisites and that students enrolled in a course have completed all prerequisites.

Criterion 8.5 - Program Length/Maximum Time Frame: The minimum educational program length for the clinical doctorate in acupuncture/Oriental medicine is 4000 hours, which includes the current ACAOM Master's level training requirements. Of the 4000 hours, a minimum of 1200 hours is required at the doctoral level. Advanced clinical training must constitute a minimum of 650 hours for the doctoral program. The doctoral level portion of the program must be completed within 4 calendar years from the date of matriculation.

Criterion 8.6 - Residency: Doctoral study includes residence at the educational institution in which the student pursues graduate study together with other students enrolled in the program. Residence provides students access to: a) a core acupuncture/Oriental medicine faculty who are committed to and responsible for the doctoral program; and b) other students matriculated in that program. Doctoral study in residence also requires education to be conducted on campus. A majority of the doctoral program must be taken in residency at the institution.

Criterion 8.7 - Clock to Credit Hour Conversion: One semester credit hour is granted for each 15 hours of classroom contact plus appropriate outside preparation or the equivalent; or one semester credit hour for each 30 hours of supervised laboratory or clinical instruction plus appropriate outside preparation; or one semester credit hour for each 45 hours of clinical externship or independent study. One quarter credit hour is granted for each 10 hours of classroom contact plus appropriate outside preparation or the equivalent; or one quarter credit hour for each 20 hours of supervised laboratory or clinical instruction plus appropriate outside preparation; or one quarter credit hour for 30 hours of clinical externship or independent study.

Guideline: If translation is provided for a class taught by an instructor who is not fluent in the language of the students, the program should take into account an adjustment to the class-to-credit-hour-ratio to allow for the extra time needed for translation.

Guideline: The program is expected to articulate its curriculum for each academic year, identifying semesters, courses and precise clock or credit hours. A credit hour is 50 minutes of instruction per week for a specified term, semester or its equivalent.

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Criterion 8.8 - Completion Designation: To each person successfully completing the clinical doctoral program, the degree Doctor of Acupuncture (“D.Ac”) is awarded for an acupuncture program and the degree Doctor of Acupuncture and Oriental Medicine (“DAOM”), is awarded for an Oriental medicine program. A certificate of completion or a diploma may be awarded in the interim while the school is actively pursuing state authorization to grant a doctoral degree.

Criterion 8.9 - Syllabi: A syllabus must be prepared for each course or major unit of instruction and must be distributed to each student in the course. A syllabus must contain at least the following: the purpose of the course; the objectives of the course in specific terms; the prerequisites of the course; an outline of the content of the course and laboratory instruction in enough detail to permit the student to see its full scope; the method(s) of instruction; the requirements of the course with important dates (e.g., papers, projects, examinations); the type of grading system used; and the required and recommended reading.

Guideline: Syllabi should be reproduced and made available to faculty members so that they may learn what the various courses in the curriculum include and can relate their instruction to other courses.

Guideline: Copies of syllabi should be kept in the library and the curriculum files.

Criterion 8.10 - Challenge Examinations: Any procedures for challenge examinations which are available for didactic course work must be clearly articulated and must ensure that students have acquired the relevant knowledge and skills required by the challenged course(s). Clinical and research practicum courses cannot be challenged.

Faculty³

ESSENTIAL REQUIREMENT 9: The program must have an identifiable core didactic and clinical faculty responsible for its leadership who:

- a) Function as an integral part of the program, including engaging in curriculum planning and development and program assessment;
- b) Are sufficient in numbers for their academic and professional responsibilities;
- c) Have theoretical perspectives as well as academic and applied experience appropriate to the program’s goals and educational objectives;
- d) Demonstrate substantial competence and have recognized credentials in those areas which are at the core of the program’s goals and educational objectives;
- e) Are available to function as appropriate role models for students in their learning and socialization into the discipline and profession and engage in actions that promote the students’ acquisition of knowledge and competencies consistent with the program’s training goals;
- f) Are accessible to students and provide them with a level of guidance and supervision that actively encourages timely completion of the program; and,
- g) Provide continuing evidence of keeping abreast of developments within the fields in which they teach.

The majority of faculty must possess a doctoral degree, the terminal degree or its international equivalent in the areas in which they teach no later than [December 31, 2012] December 31, 2015. In addition to the core faculty, other individuals with demonstrated professional experience and adequate credentials who hold faculty appointments at the institution may be used to augment and expand students’ educational experiences.

³ For purposes of Essential Requirement 9, the terms “acupuncture/Oriental medicine” or “acupuncture and Oriental medicine” refer to acupuncture for a doctoral program in acupuncture or Oriental medicine for a doctoral program in Oriental medicine.

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Guideline: Clinical Supervisors should have a minimum of five years of documented professional experience as licensed acupuncture/Oriental medicine practitioners.

Criterion 9.1 - Faculty Credentials: For each faculty member who does not possess a doctoral degree, the program must document the method(s) by which it determined the instructor's competence, including relevant education and training and significant experience and leadership in their areas of instruction, to teach at the doctoral level.

Criterion 9.2 - Policies and Procedures: The recruitment, appointment, promotion and retention of well-qualified faculty members must be outlined in policies and procedures that are stated clearly in institutional documents. Due attention must be given to pertinent legal requirements in areas of non-discrimination, equal opportunity, and affirmative action employment practices.

Guideline: Faculty contracts should clearly specify responsibilities.

Criterion 9.3 - Professional Development and Benefits: Conditions of faculty service must be adequate and equitable, and administered ethically, to provide faculty members with academic freedom, opportunities for professional growth and development, and adequate preparation time. Evaluation of individual faculty performance must be carried out periodically.

Guideline: Provisions for benefits and/or professional development should be reviewed periodically.

Criterion 9.4 - Communication: Provision must be made for regular and open communication among members of the faculty and between the faculty and administrative officers of the institution. The faculty must meet frequently enough to adequately consider educational policies and issues. Complete and accurate minutes of faculty meetings must be taken and kept in a permanent file within the institution.

Guideline: The faculty should adopt, subject to the approval of the board, a set of bylaws which delineate faculty governance and responsibilities within the institution.

Student Services

ESSENTIAL REQUIREMENT 10: The program shall provide student services and activities that reflect the program's objectives, create good student morale and assist students in the achievement of professional growth while making progress toward their career goals.

Criterion 10.1 - Support Fulfillment of Objectives: Student services and activities must fulfill the objectives of the program and meet public and community service needs. The institution or program must assure all students access to a well-developed program of counseling, advisement, orientation and career development.

Criterion 10.2 - Published, Fair Student Policies: The program must develop a statement of the rights, privileges, and responsibilities of students and of disciplinary proceedings for violations of those responsibilities. The program's policies and procedures regarding student discipline, academic progress and grading must be fair and consistent and published and made available to students. These policies and procedures must be made available to students through the catalog, student handbook, or other appropriate means.

Criterion 10.3 - Student Input: Some provision or vehicle must be provided for obtaining student views and input into institutional decision making.

Criterion 10.4 - Grievances: The program must have fair and efficient procedures for reviewing and responding to legitimate grievances made by students and must maintain a record of all student complaints during the preceding three-year period demonstrating that these complaints were handled in a fair and equitable manner. The program must disclose the Commission's address in its published policy on student complaints so that, if upon the program's disposition of a legitimate student complaint, the student is not satisfied that the program has adhered to its policy or been fair in its handling of the complaint, the student may contact the Commission.

Library and Learning Resources

ESSENTIAL REQUIREMENT 11: The program shall have adequate learning resources and equipment to support the professional doctoral program. The program shall have a library with sufficient resources to support faculty and student scholarship and research at the professional doctoral level.

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Criterion 11.1 - Library Resources and Access: The library must include adequate space and access time appropriate for the size of the student body. Access and utilization of library resources by faculty and students in the core areas, **including acupuncture and Oriental medicine for an Oriental medicine program, and acupuncture theory and practice for an acupuncture program,** biomedical sciences, research, specialty and clinic topics, must be demonstrated by the institution.

Criterion 11.2 - Professional Librarian: The program must have a professional librarian with expertise in issues of library development, management and computer on-line research.

Criterion 11.3 - Library Holdings: The program's library must have:

- Suitable and sufficient dictionaries and general reference materials;
- Minimum holdings of a significant proportion of acupuncture and Oriental medical texts or 1,000 Oriental medical volumes, whichever is greater, in a language or languages accessible to students and faculty **for an Oriental medicine program and minimum holdings of a significant proportion of available acupuncture texts or 1000 acupuncture/Oriental medical volumes, whichever is greater for an acupuncture program in a language or languages accessible to students and faculty;**
- Minimum holdings of a significant proportion of professional journals or 12 titles, whichever is greater, per language area, covering topics such as Oriental medicine, **acupuncture theory and practice, as relevant to the program offered by the institution.** Journal holdings shall extend back three years or to journal inception, whichever is less;
- Minimum holdings of 100 text volumes in biomedicine, which are up-to-date and relevant;
- Minimum holdings of five biomedical journals. Journal holdings shall extend back three years or to journal inception, whichever is less;
- Appropriate number and balance of both **acupuncture**/Oriental medicine, as relevant to the program offered by the institution, and biomedicine journals and texts in the program's specialty area(s) and;
- Sufficient holdings, or convenient and ready access to other library resources, covering subject matter in the curriculum other than **acupuncture**/Oriental medicine and biomedicine, including volumes concerning research, statistics, ethics, languages, counseling skills, and additional foundation areas related to the program.

Criterion 11.4 - Computer Resources: The program must have on-site computer resources sufficient to provide ready access to biomedical and other databases. At a minimum, CD-ROM and on-line access to Medline and the Internet must be provided.

Physical Facilities

ESSENTIAL REQUIREMENT 12: The institution shall provide sufficient and appropriate facilities to house the doctoral program. These must include:

- classroom space properly equipped and appropriate to the program's curriculum and size;
- adequate staff, faculty and student facilities and learning equipment; clinical facilities appropriate to doctoral training and clinical specialties with sufficient and appropriate equipment, including sterilizers, sinks, work areas, storage and disposal; and,
- for an Oriental medicine program, an herbal dispensary appropriately equipped for doctoral training in Oriental medicine.

All program facilities must be safe, accessible, functional, flexible, appropriately maintained and sufficient to house the program, to provide for effective functioning, and to accommodate the staff, faculty and the student body.

Criterion 12.1 - Compliance with Standards: Facilities must meet all applicable laws and regulations including federal, state and local fire, safety and health standards.

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Criterion 12.2 – Upkeep: Provisions for the cleaning, repair and maintenance of buildings and grounds, and specific responsibilities for care of grounds, security, fire protection, utilities and facilities upkeep must be appropriately assigned.

Financial Resources

ESSENTIAL REQUIREMENT 13: Financial resources must be adequate so that continuing operation of all professional doctoral programs in acupuncture/Oriental medicine are assured at an acceptable level. A separate budget must be available for the doctoral program that provides for all programmatic needs, including but not limited to, faculty resources, materials and supplies, faculty development, library and learning resources, and evaluation for purposes of assessment of achievement and to ensure program effectiveness. The college or school must establish and manage student enrollment consistent with available resources.

Publications and Advertising

ESSENTIAL REQUIREMENT 14: All publications, advertising, and other communications of information concerning the institution and its programs, services, activities, and personnel must be accurate, honest, clear, and unambiguous.

Criterion 14.1 - Catalog: The institution shall publish, and make available to students and to the general public, a catalog or comparable official publication that honestly and accurately sets forth the doctoral program's:

- Current purposes and educational objectives
- Entrance requirements and procedures
- Admissions and transfer credit policies
- Rules and regulations for conduct and attendance
- Opportunities and requirements for financial aid (if applicable)
- Procedures for discipline and or dismissal (for academic and other reasons)
- Grievance procedures for students
- Grading policy
- Fees and equitable refund policies
- Program completion and performance requirements
- Members of the administration
- Professional education and qualifications of full- and part-time faculty (If degrees are listed, the institution from which the higher degree was issued must be listed; when indicating an earned doctorate, designation of the country of origin, other than the U.S., in which the degree is conferred shall be listed, e.g., Ph.D. (China), M.D. (China))
- Members of the governing and advisory boards
- Non-discrimination policy
- Curriculum with course descriptions of each course
- Academic calendar
- Course schedule
- Description of each academic program and course of study
- Description of the learning and other physical resources

Criterion 14.2 - Accurate Disclosure: Programs, courses, services, and personnel not available during a given academic year must be identified clearly. Degree titles of faculty must reflect the actual degree conferred.

Criterion 14.3 - Representation of Opportunities: Publications and advertising must not misrepresent employment, career, or licensure opportunities.

Criterion 14.4 - Status with ACAOM: The program must report accurately to the public its status and relationship with the Commission according to the statements provided to it by the Commission.

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First Public Hearing on Proposed Amendments to Essential Requirement 3 - Governance

During its Summer 2003 Retreat, the Commission reexamined its governance standards to assess whether the standards could be better refined to clarify the role of the public members on the Board and whether to revisit the role of Advisory Boards in ACAOM accredited and candidate institutions. Based on this review, the Commission drafted proposed revisions to Essential Requirement 3. The Commission welcomes educators, practitioners and members of the public to submit written comments on the proposed revisions and to participate in ACAOM's public hearings when interested members of the community will be provided the opportunity to orally present their views to the Commission. *The Commission's first public hearing on the proposed revisions will take place during the Commission's public hearings on Friday, November 14.*

Changes and additions are in bold and underlined; bracketed material to be deleted.

ESSENTIAL REQUIREMENT 3 – GOVERNANCE

The institution shall have a governing **[entity] board** that must exercise ultimate and general control over the institution's affairs. There shall be adequate and effective representation of the public in the governance of the institution, **whether or not the institution is for profit or non-profit.**

Guideline: The governing **[entity] board** should represent the needs of the community and the public and should be responsible for directing the accomplishment of the purposes for which the institution was founded.

Criterion 3.1 – Public representation: [If the institution is a for-profit, closely held corporation that chooses not to have public representation on its governing board, or if the institution is a sole proprietorship or partnership, the institution must have an adequate and effective advisory board that reflects the public interest. The advisory board must advise the proprietor, partners or the governing board on all matters concerning the governance of the institution.] **The governing board must have public representation which is adequate but not necessarily a majority of the board. Public members are defined as individuals who are not employed by the institution, are not alumni of the institution or practitioners of acupuncture or Oriental medicine.**

Criterion 3.2 – Role: The governing **[entity] board** must include responsibility for establishing broad policy and long-range planning, appointing and evaluating the chief executive officer, ensuring financial stability, reviewing and approving the annual budget, approving major program changes and playing a major role in the development of external relations. [If there is an advisory board, it must include responsibility for actively providing input to the institution's governing entity. The governing entity must react and respond to the input of the of the advisory board.]

Guideline: Decisions of the governing **[entity] board** should be made based on input from relevant interested parties.

Criterion 3.3 – Off-campus control: The institution must have ultimate responsibility for all of its off-campus educational activities, regardless of whether the activity has been arranged by agreement with other organizations or individuals.

Criterion 3.4. – Bylaws: The governing board **[and the advisory board, if any]** must have bylaws that explain clearly the power, duties, policies, meeting and membership requirements, terms of office, and responsibilities to the program.

Criterion 3.5 – Meetings: The governing **[and/or advisory]** board meetings must be held at regularly stated times and be of sufficient length for the board to fulfill competently its responsibilities to the institution. Agendas of the meetings must be prepared and accurate minutes of the meetings kept and filed.

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ACCREDITED PROGRAMS - PROGRAM AND ADDRESS DETAILS

** A first professional master's degree program.*

*** A first professional master's level certificate or diploma program*

* Academy for Five Element Acupuncture

"Master of Acupuncture" program
1170-A E. Hallandale Beach Blvd.
Hallandale, FL 33009
Phone: 954-456-6336; Fax: 954-456-3944
e-mail: AFEA@compuserve.com
Web site: <http://www.acupuncturist.com>
Candidacy: 05/93; Accredited: 5/98; Reaccredited: 05/01;
Next review: Spring/05

* Academy of Chinese Culture and Health Sciences

"Master of Science in Traditional Chinese Medicine" program
1601 Clay Street
Oakland, CA 94612
Phone: 510-763-7787; Fax: 510-834-8646
e-mail: acchs@best.com
Web site: <http://www.acchs.edu>
Candidacy: 04/92; Accredited: 11/92; Reaccredited: 11/97, 11/01;
Next review: Fall/04

* Academy of Oriental Medicine at Austin

"Master of Science in Oriental Medicine" program
2700 West Anderson Lane, Suite 204
Austin, TX 78757
Phone: 512-454-1188; Fax: 512-454-7001
e-mail: aomapa@aol.com
Web site: <http://www.aoma.edu>
Candidacy: 05/95; Accredited: 11/96; Reaccredited: 11/00
Next review: Fall/04

* Acupuncture and Integrative Medicine College, Berkeley

(Formerly Meiji College of Oriental Medicine)
"Master of Science in Oriental Medicine" program
2550 Shattuck Ave.
Berkeley, CA 94704
Phone: 510-666-8248; Fax: 510-666-0111
e-mail: info@aic-berkeley.edu
Web site: <http://www.aic-berkeley.edu>
Candidacy: 11/95; Accredited: 5/98; Next review: Fall/03

* American College of Acupuncture and Oriental Medicine

"Master of Science in Oriental Medicine" program
9100 Park West Drive
Houston, TX 77063
Phone: 713-780-9777; Fax: 713-781-5781
e-mail: 102657.1730@compuserve.com
Web site: <http://www.acaom.edu>
Candidacy: 11/93; Accredited: 5/96; Reaccredited: 5/99, 5/03;
Next review: Spring/08

* American College of Traditional Chinese Medicine

"Master of Science in Traditional Chinese Medicine" program
455 Arkansas Street
San Francisco, CA 94107
Phone: 415-282-7600; Fax: 415-282-0856
e-mail: info@actcm.edu
Web site: <http://www.actcm.org>
Candidacy: 11/90; Accredited: 11/91; Reaccredited: 11/96, 11/01;
Next review: Fall/06

* Atlantic Institute of Oriental Medicine

"Master of Science in Oriental Medicine" program
100 E. Broward Blvd., Suite 100
Fort Lauderdale, FL 33301
Phone: 954-763-9840; Fax: 954-763-9844
e-mail: atom@atom.edu
Web site: <http://www.atom.edu>
Candidacy: 11/97; Accredited: 5/99; Reaccredited: 5/02;
Next Review: Spring/06

* Bastyr University

"Master of Science in Acupuncture" program
"Master of Science in Acupuncture and Oriental Medicine" program
14500 Juanita Drive, NE
Kenmore, WA 98028
Phone: 425-823-1300; Fax: 425-823-6222
e-mail: admis@bastyr.edu
Web site: <http://www.bastyr.edu>
Candidacy: 11/91; Accredited: 11/94; Reaccredited: 11/99;
Next review: Fall/04

* Colorado School of Traditional Chinese Medicine

"Master of Science in Traditional Chinese Medicine" program
1441 York Street, Suite 202
Denver, CO 80206-2127
Phone: 303-329-6355; Fax: 303-388-8165
e-mail: cstcm-admin@traditionalhealing.net
Web Site: <http://www.traditionalhealing.net>
Candidacy: 5/00; Accredited: 5/02; Next review: Spring/05

* Dallas College of Oriental Medicine

"Master of Science in Oriental Medicine" program
2560 Electronic Lane
Dallas, TX 75220
Phone: 214-366-2272; Fax: 214-366-2238
e-mail: diaom@flash.net
Web site: <http://www.diaom.com>
Candidacy: 5/99; Accredited: 05/01; Next Review: Spring/04

* Dongguk Royal University

"Master of Science in Oriental Medicine" program
440 South Shatto Place
Los Angeles, CA 90020
Phone: 213-487-0110; Fax: 213-487-0527
e-mail: dru@pdc.net
Web site: <http://www.dru.edu>
Candidacy: 11/92; Accredited: 5/94; Reaccredited: 5/99;
Next review: Spring/03

* East West College of Natural Medicine

(Formerly Academy of Chinese Healing Arts)
"Master of Science in Oriental Medicine" program
3808 N. Tamiami Trail
Sarasota, FL 34234
Phone: 941-355-9080; Fax: 941-355-3243
e-mail: registrar@ewcollege.org
Web site: <http://www.ewcollege.org>
Candidacy: 11/97; Accredited: 11/99; Next Review: Fall/03

Acupuncture and Oriental Medicine Accreditation

****Eastern School of Acupuncture and Traditional Medicine**

"Diploma in Acupuncture" program
215 Glenridge Avenue
Montclair, NJ 07042
Phone: 973-746-8717; Fax: 973-746-8714
e-mail: easternschoolacup@earthlink.net
Candidacy: 5/00; Accredited: 5/03
Next Review: Spring/06

*** Emperor's College of Traditional Oriental Medicine**

"Master of Traditional Oriental Medicine" program
1807 B Wilshire Boulevard
Santa Monica, CA 90403
Phone: 310-453-8300 Fax: 310-829-3838
e-mail: dsl@emperors.edu
Web site: <http://www.emperors.edu>
Candidacy: 08/88; Accredited: 5/89; Reaccredited: 11/94, 5/98, 05/01; Next review: Spring/06

***Five Branches Institute: College of Traditional Chinese Medicine**

"Master of Traditional Chinese Medicine" program
200 7th Avenue
Santa Cruz, CA 95062
Phone: 831-476-9424; Fax: 831-476-8928
e-mail: tcm@fivebranches.edu
Web site: <http://www.fivebranches.edu>
Candidacy: 04/92; Accredited: 5/96; Reaccredited: 5/99, 5/03;
Next review: Spring/07

*** Florida College of Integrative Medicine**

(Formerly National College of Oriental Medicine)
"Master of Science in Oriental Medicine" program
7100 Lake Ellenor Drive
Orlando, FL 32809
Phone: 407-888-8689; Fax: 407-888-8211
e-mail: info@fcim.edu
Web site: <http://www.fcim.edu>
Candidacy: 05/96; Accredited: 11/97; Reaccredited: 11/00; Next review: Fall/03

**** Florida Institute of Traditional Chinese Medicine**

"Master of Chinese Medicine" program
St. Petersburg, FL 33709
Candidacy: 05/95; Accredited: 11/99; Last review: Fall/02
IMPORTANT NOTE: The Florida Institute of Traditional Chinese Medicine's (FITCM) accreditation status was withdrawn effective November 18, 2002. The school has entered into a "teach out" agreement with East West College of Natural Medicine (Sarasota, FL) where FITCM students are completing their training.

***Institute of Clinical Acupuncture and Oriental Medicine**

"Master of Science in Oriental Medicine" program
1270 Queen Emma Street, Suite 400
Honolulu, Hawaii 96813
Phone/Fax: 808-521-2288
e-mail: info@orientalmedschool.com
Web site: <http://www.orientalmedschool.com>
Candidacy: 11/00; Accredited: 11/02; Next review: Fall/05

*** International Institute of Chinese Medicine**

"Master of Oriental Medicine" program
P.O. Box 29988
Santa Fe, NM 87592-9988
Phone: 505-473-5233, 800-377-4561
Fax: 505-438-4927
e-mail: 102152.3463@compuserve.com
Web site: <http://www.thuntek.net/iicm>
* Branch: 4600 Montgomery, NE, Bldg. 1, Ste. 1
Albuquerque, NM 87109
Phone: 505-883-5569; Fax: 505-883-5569
e-mail: panda@thuntek.net
Candidacy: 02/88; Accredited: 11/90; Reaccredited: 11/95, 11/01;
Last review: Spring/03

IMPORTANT NOTICE: Following the Commission's action at its Spring 2003 meeting to place the program on probation, the International Institute of Chinese Medicine (IICM) decided to close and is in the process of developing a teach out agreement and program with the Southwest Acupuncture College to enable affected IICM students to complete their training.

**** Maryland Institute of Traditional Chinese Medicine**

"Diploma in Acupuncture" program
Bethesda, MD
Candidacy: 05/94; Accredited: 5/98; Last review: Fall/02
IMPORTANT NOTE: The Maryland Institute of Traditional Chinese Medicine's (MITCM) accreditation status was withdrawn effective November 18, 2002 and the program ceased its operations at the end of the Fall 2002 Semester. The program has entered into a "teach out" agreement with the Tai Sophia Institute (Laurel, MD) where MITCM students are completing their training.

*** Meiji College of Oriental Medicine**

(See Acupuncture and Integrative Medicine College, Berkeley)

*** Mercy College: Program in Acupuncture and Oriental Medicine**

"Master of Professional Studies in Acupuncture and Oriental Medicine"
66 W 35th Street
New York, NY 10001
Phone: 212-615-3351; Fax: 212-967-1706
e-mail: acu@mercynet.edu
Web site: <http://www.mercynet.edu/programs/graduate/acupuncture>
Candidacy: 11/97; Accredited: 11/00; Next Review: Fall/04

*** Midwest College of Oriental Medicine - Wisconsin**

"Certificate of Completion in Acupuncture" program
"Master of Science in Oriental Medicine" program
6226 Bankers Road, Suites 5 & 6
Racine, WI 53403
Phone: 262-554-2010; Fax: 262-554-7475
e-mail: info@acupuncture.edu
Web site: <http://www.acupuncture.edu>
* Branch: 4334 North Hazel, Suite 206
Chicago, IL 60613
Phone: 773-975-1295; Fax: 773-975-6511
Candidacy: 8/88; Accredited: 11/93; Reaccredited: 11/98, 11/01; Next review: Fall/06

Acupuncture and Oriental Medicine Accreditation

* Minnesota College of Acupuncture and Oriental Medicine

"Master of Acupuncture" program
"Master of Oriental Medicine" program
Northwestern Health Sciences University
2501 West 84th Street
Bloomington, MN 55431
Phone: 952-885-5435; Fax: 952-887-1398
e-mail: mmckenzie@nwhealth.edu
Web site: <http://www.nwhealth.edu>
Candidacy: 05/94; Accredited: 5/99; Reaccredited: 11/02
Next review: Fall/05

* National College of Naturopathic Medicine

"Master of Science in Oriental Medicine" program
049 S.W. Porter
Portland, OR 97201
Phone: 503-499-4343; Fax: 503-279-9300
e-mail: admissions@ncnm.edu Web site: <http://www.ncnm.edu>
Candidacy: 11/97; Accredited: 5/00; Next Review: Spring/04

* New England School of Acupuncture

"Master of Acupuncture" program
"Master of Acupuncture and Oriental Medicine" program
40 Belmont Street
Watertown, MA 02472
Phone: 617-926-1788; Fax: 617-924-4167
e-mail: info@nesa.edu
Web site: <http://www.nesa.edu>
Candidacy: 05/84; Accredited: 2/88; Reaccredited: 11/93, 11/98;
Next review: Fall/03

* New York College of Health Professions

"Master of Science in Acupuncture" program
"Master of Science in Oriental Medicine" program
6801 Jericho Turnpike
Syosset, NY 11791-4465
Phone: 516-364-0808; Fax: 516-364-0989
e-mail: info@nycollege.edu
Web site: <http://www.nycollege.edu>
Candidacy: 11/93; Accredited: 11/96; Reaccredited: 5/03;
Next review: Spring/06

**New York Institute of Chinese Medicine

"Diploma in Acupuncture" program
"Diploma in Oriental Medicine" program
155 First Street
Mineola, NY 11501
Phone: 516-739-1545; Fax: 516-873-9622
e-mail: nyicm@aol.com
Web Site: <http://www.nyicm.org>
Candidacy granted: 11/99; Accredited: 5/02; Next review: Spring/05

* Northwest Institute of Acupuncture and Oriental Medicine

"Master of Acupuncture" program
"Master of Traditional Chinese Medicine" program
Seattle, WA
Candidacy: 11/87; Accredited: 4/90; Reaccredited: 5/95, 11/01;
Next review: Fall/04

IMPORTANT NOTE: The Northwest Institute of Acupuncture and Oriental Medicine has ceased operations and is no longer accepting new students. The college has entered into a "teach out agreement" where students eligible under the agreement will complete their training at Bastyr University (Kenmore, WA). Northwest Institute will retain its accreditation status with ACAOM solely for the purposes of allowing the college's students to complete their training from an accredited program. When Northwest Institute students have completed their training through Bastyr University, ACAOM's accreditation status for the college will cease.

* Oregon College of Oriental Medicine

"Master of Acupuncture and Oriental Medicine" program
10525 SE Cherry Blossom Dr.
Portland, OR 97216
Phone: 503-253-3443 x111; Fax: 503-253-2701
e-mail: lgoldblatt@ocom.edu
Web site: <http://www.ocom.edu>
Candidacy: 11/86; Accredited: 5/89; Reaccredited: 5/94, 5/99;
Next review: Spring/04

* Pacific College of Oriental Medicine – San Diego

"Master of Science in Traditional Oriental Medicine" program
7445 Mission Valley Rd., Suite 105
San Diego, CA 92108
Phone: 800-729-0941; Fax: 619-574-6641
e-mail: admissions-sd@pacificcollege.edu
Web site: www.pacificcollege.edu
Candidacy: 04/90; Accredited: 11/95; Reaccredited: 11/00;
Next review: Fall/04
**Branch: 3646 North Broadway, 2nd Floor,*
Chicago, IL 60613
"Master of Traditional Oriental Medicine" program
Phone: 888-729-4811; Fax: 773-477-4109
e-mail: admissions-sd@pacificcollege.edu
Web site: www.pacificcollege.edu
Accredited: 05/01; Next Review: Spring/04

* Pacific College of Oriental Medicine – New York

"Master of Science in Acupuncture" program
"Master of Science in Oriental Medicine" program
915 Broadway, 3rd Floor
New York, NY 10010
Phone: 800-729-3468; Fax: 212-982-6514
e-mail: admissions-sd@pacificcollege.edu
Web site: www.pacificcollege.edu
Accredited: 11/93; Reaccredited: 11/95, 11/01; Next review: Fall/04

* Samra University of Oriental Medicine

"Master of Science in Oriental Medicine" program
3000 South Robertson Blvd., 4th Floor
Los Angeles, CA 90034
Phone: 310-202-6444; Fax: 310-202-6007
e-mail: admissions@samra.edu
Web site: <http://www.samra.edu>
Candidacy: 05/84; Accredited: 10/89; Reaccredited: 11/94, 11/99;
Next review: Fall/03

* Santa Barbara College of Oriental Medicine

"Master of Acupuncture and Oriental Medicine" program
1919 State Street, Suite 204
Santa Barbara, CA 93101
Phone: 805-898-1180; Fax: 805-682-1864
e-mail: admissions@SBCOM.edu
Web site: <http://www.SBCOM.edu>
Candidacy: 11/93; Accredited: 5/95; Reaccredited 5/98, 5/02;
Next review: Spring/06

Acupuncture and Oriental Medicine Accreditation

*** Seattle Institute of Oriental Medicine**

"Master of Acupuncture and Oriental Medicine" program
 916 NE 65th St., Suite B
 Seattle, WA 98115
 Phone: 206-517-4541; Fax: 206-526-1932
 e-mail: info@siom.com
 Web site: <http://www.siom.com>
 Candidacy: 05/96; Accredited: 5/98; Reaccredited: 05/01;
 Next review: Spring/06

*** South Baylo University**

"Master of Science in Acupuncture and Oriental Medicine" program
 1126 N. Brookhurst St.
 Anaheim, CA 92801
 Phone: 714-533-1495; Fax: 714-533-6040
 e-mail: admin@southbaylo.edu
 Web site: <http://www.southbaylo.edu>

*** Branch: 2727 W. 6th St.**

Los Angeles, CA 90015
 Phone: 213-738-0712; Fax: 213-480-1332
 Candidacy: 01/93; Accredited: 6/93; Reaccredited: 11/96, 5/00, 5/03;
 Next review: Spring/07

**** Southeast Institute of Oriental Medicine**

(formerly the Acupressure-Acupuncture Institute)

"Diploma in Oriental Medicine" program
 10506 North Kendall Drive
 Miami, FL 33176
 Phone: 305-595-9500; Fax: 305-595-2622
 e-mail: aai@acupuncture.pair.com

Web site: <http://www.acupuncture.pair.com>

Candidacy : 5/98; Accredited: 11/00; Next Review: Fall/03

*** Southwest Acupuncture College**

"Master of Science in Oriental Medicine" program

2960 Rodeo Park Drive West
 Santa Fe, NM 87505
 Phone: 505-438-8884; Fax: 505-438-8883
 e-mail: sfe@acupuncturecollege.edu
 Web site: <http://www.acupuncturecollege.edu>

*** Branch: 7801 Academy NE**

Albuquerque, NM 87109
 Phone: 505-888-8898; Fax: 505-888-1380

*** Branch: 6620 Gunpark Dr.**

Boulder, CO 80301
 Phone: 303-581-9955; Fax: 303-581-9944
 Candidacy: 05/85; Accredited: 10/89; Reaccredited: 5/95, 5/00;
 Next review: Spring/04

**** Swedish Institute: School of Acupuncture and Oriental Studies**

"Diploma in Acupuncture" program

226 West 26th Street, P.O. Box 11130
 New York, NY 10001
 Phone: 212-924-5900; Fax: 212-924-7600
 e-mail: acupuncture@swedishinstitute.com
 Web site: <http://www.swedish-institute.com>
 Candidacy: 05/97; Accredited: 5/99; Reaccredited: 5/02;
 Next Review: Spring/06

*** Tai Hsuan Foundation: College of Acupuncture & Herbal Medicine**

"Master of Acupuncture and Oriental Medicine" program
 1110 University Avenue, Suite 309
 Honolulu, HI 96826
 Phone: 808-949-1050; Fax: 808-955-0118 e-mail: taihsuancollege@cs.com
 Web site: <http://acupuncture-hi.com>
 Candidacy: 05/85; Accredited: 4/91; Reaccredited: 5/96, 5/02;
 Next review: Spring/05

*** Tai Sophia Institute**

(Formerly Traditional Acupuncture Institute)

"Master of Acupuncture" program
 7750 Montpelier Road
 Laurel, MD 20723
 Phone: 800-735-2968; Fax: 410-888-9004
 e-mail: admissions@tai.edu
 Web site: <http://www.tai.edu>
 Candidacy: 01/84; Accredited: 5/85; Reaccredited: 11/90, 11/95, 11/00; Next
 review: Fall/05

*** Traditional Chinese Medical College of Hawaii**

"Master of Science in Oriental Medicine" program
 65-1206 Mamalohea Highway
 Building 3, Suite 9
 Kamuela, HI 96743
 Phone/Fax: 808-885-9226
 e-mail: tmchl@kona.net
 Web site: <http://www.kona.net/~chinese/>
 Candidacy: 5/96; Accredited: 5/02; Next Review Spring/05

*** Texas College of Traditional Chinese Medicine**

"Master of Science in Oriental Medicine" program
 4005 Manchaca Road, Suite 200
 Austin, TX 78704
 Phone: 512-444-8082; Fax: 512-444-6345
 e-mail: texastcm@texastcm.edu
 Web site: <http://www.texastcm.edu>
 Candidacy: 11/94; Accredited: 11/96; Reaccredited: 11/00;
 Next review: Fall/04

*** Tri-State College of Acupuncture**

"Master of Science in Acupuncture" program
"Master of Science in Oriental Medicine" program
 80 8th Ave., Suite 400
 New York, NY 10011
 Phone: 212-242-2255; Fax: 212-242-2920
 e-mail: tscacupuncture@aol.com
 Web site: www.tsca.edu
 Candidacy: 02/91; Accredited: 11/93; Reaccredited: 11/98;
 Next review: Fall/03

*** Yo San University of Traditional Chinese Medicine**

"Master of Acupuncture and Traditional Chinese Medicine" program
 13315 West Washington Blvd.
 Los Angeles, CA 90066
 Phone: 310-577-3000; Fax: 310-577-3033
 e-mail: info@yosan.edu
 Web site: <http://www.Yosan.edu/>
 Candidacy: 11/91; Accredited: 5/93; Reaccredited 5/98, 5/03;
 Next review Spring/06

Acupuncture and Oriental Medicine Accreditation

CANDIDATE PROGRAMS - PROGRAM AND ADDRESS DETAILS

* *A first professional master's degree program.*

** *A first professional master's level certificate or diploma program*

****American Academy of Acupuncture and Oriental Medicine**

"Diploma in Acupuncture and Oriental Medicine" program

1925 West County Road B2

Roseville, MN 55113

Phone: 651-631-0204; Fax: 651-631-0361

e-mail: tcmhealth@aol.com

Web: <http://www.aaaom.org>

Candidacy granted: 11/01

***Arizona School of Acupuncture and Oriental Medicine**

"Master of Acupuncture" program

"Master of Acupuncture and Oriental Medicine" program

4646 East Fort Lowell Rd., Suite 105

Tucson, AZ 85712

Phone: 520-795-0787; Fax: 520-795-1481

e-mail: asaom@dakotacom.net

Web: <http://www.azschacu.edu>

Candidacy granted: 5/00

***Atlantic University of Chinese Medicine**

"Diploma in Oriental Medicine" program

P.O. Box 790

Mars Hill, NC 28754

Phone: 828-689-1669; Fax: 828-689-1670

e-mail: aucm@mindspring.com

Web: www.aucm.com

Candidacy granted: 5/02

***Dragon Rises College of Oriental Medicine**

"Master in Acupuncture and Oriental Medicine" program

703 North Waldo Road, Suite 200

Gainesville, FL 32641

Phone: 352-371-2833; Fax: 352-371-2867

e-mail: drsomaa@aol.com

Web: www.dragonrises.net

Candidacy granted: 5/02

****Institute of Taoist Education and Acupuncture**

"Master's Level Licentiate in Acupuncture" program

608 Main Street

Louisville, CO 80027

Phone: 720-890-8922; Fax: 303-449-1264

e-mail: carla@acupunctureschool.ws

Web Site: <http://www.acupunctureschool.ws>

Candidacy granted: 5/03

****Jung Tao School of Classical Chinese Medicine**

"Diploma in Acupuncture" program

207 Dale Adams Road

Sugar Grove, NC 28679

Phone: 828-297-4181; Fax: 828-297-4171

e-mail: contact@jungtao.edu

Web: <http://www.jungtao.edu>

Candidacy granted: 11/01

****Michener Institute for Applied Health Sciences**

"Diploma in Acupuncture" program

222 St. Patrick Street

Toronto, Ontario, CANADA, M5T 1V4

Phone: 416-596-3101; Fax: 416-596-3168

Web site: <http://www.michener.on.ca>

Candidacy granted: 5/00

***Phoenix Institute of Herbal Medicine & Acupuncture**

"Master of Science in Acupuncture" program

"Master of Science in Oriental Medicine" program

301 E. Bethany Home Road, Suite A-100

Phoenix, AZ 85012

Phone: 602-274-1885; Fax: 602-274-1895

e-mail: info@pihma.com

Web Site: <http://www.pihma.com>

Candidacy granted: 5/01

***Rainstar University**

"Master of Science in Acupuncture" program

"Master of Science in Oriental Medicine" program

4120 N. Goldwater Blvd.

Scottsdale, AZ 85251

Phone: 480-423-0375; Fax: 480-945-9824

e-mail: rainstar@rainstargroup.com

Web Site: www.rainstargroup.com

Candidacy granted: 11/02

***Southern California University of Health Sciences**

"Master of Acupuncture and Oriental Medicine" program

16200 E. Amber Valley Drive

PO Box 1166

Whittier, CA 90604

Phone: 562-947-8755; Fax: 562-947-5724

e-mail: admissions@schuhs.edu

Web Site: www.schuhs.edu

Candidacy granted: 5/03

***University of East West Medicine**

"Master of Science in Traditional Chinese Medicine" program

970 W. El Camino Real

Sunnyvale, CA 94087

Phone: 408-733-1878; Fax: 408-992-0448

e-mail: uewm@hotmail.com

Web Site: www.uewmed.com

Candidacy granted: 5/03

ACAOM NEWSLETTER



This newsletter is published biannually by the Accreditation Commission for Acupuncture and Oriental Medicine as a communication tool to encourage and facilitate the flow of information, policies and procedures among educators, practitioners and state legislatures associated with the profession of acupuncture and Oriental Medicine.

The Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM) is a not-for-profit corporation founded in 1982 to foster excellence in Acupuncture and Oriental Medicine education. ACAOM is the sole accrediting agency recognized by the U.S. Secretary of Education for the first professional Master's degree and professional Master's level certificate and diploma programs in Oriental medicine with concentrations in both acupuncture and herbal therapies. ACAOM's accreditation standards encourage mission-oriented delivery of educational services and encourage programs to pursue continuous improvement. Forty-one programs have achieved ACAOM accreditation and 11 have achieved candidacy status and are working toward accreditation. ACAOM-accredited and candidate programs are listed on the following pages.



CURRENT LIST OF COMMISSIONERS AND STAFF

ACAOM is responsible for the accreditation of programs and for developing and formulating standards of education for acupuncture and Oriental medicine. ACAOM Commissioners consist of nine members who are nominated from a broad spectrum of acupuncture and Oriental medicine education and practice. Three members are elected to represent the public at large, three are elected for their institutional perspective as administrators or educators in acupuncture/Oriental medicine institutions, and three are elected with a practitioner's perspective, with no affiliation with an academic institution in Oriental medicine.

Terry Courtney, MPH, L.Ac.
(Chair)
Institutional Member
Term expires 1/7/05 (non-renewable)
Department Chair of Acupuncture and Oriental Medicine
Bastyr University
Seattle, WA

Dean H. Uyeno, Ph.D.
(Vice Chair)
Public Member
Term expires 1/7/06 (renewable)
Vancouver, BC

Tim Chapman, Ph.D.
(Secretary/Treasurer)
Institutional Member
Term expires 1/7/06 (renewable)
Academic Dean
Academy for Five Element
Acupuncture
Hallandale Beach, FL

Virginia Hunkin, MSOM,
Dipl Ac., L.Ac.
Practitioner Member
Term expires 1/7/06 (renewable)
Charlottesville, VA

Yi Qiao, L.Ac.
Institutional Member
Term expires 1/7/05 (renewable)
Emperor's College of Traditional
Oriental Medicine
Santa Monica, CA

Steven L. Rosenblatt, M.D., Ph.D.
Practitioner Member
Term expires 1/7/04 (non-renewable)
Los Angeles, CA

Howard L. Simmons, Ph.D.
Public Member
Term expires 1/7/05 (Renewable)
Morgan State University
Baltimore, MD

Annelee Spano Lander
Public Member
Term expires 1/7/04 (Renewable)
Beaverton, OR

Dort Bigg, Executive Director – 301/313-0855; fax 301/313-0912; e-mail: dort.bigg@acaom.org
Penelope Ward, Director, Professional Services – 310-/455-8656; fax 310/455-3215; e-mail: penelope.ward@verizon.net
Billie Joy Langston, Director of Administration – 301/313-0855; fax 301/313-0912, e-mail: billie.langston@acaom.org
Lacy Spencer, Bookkeeper/Financial Analyst - 301/313-0855, fax 301/313-0912; e-mail: lacy.spencer@acaom.org
Andria Thomas, Program Coordinator - 301/313-0855, fax 301/313-0912; e-mail: andria.thomas@acaom.org

Acupuncture and Oriental Medicine Accreditation

*Newsletter of the Accreditation Commission for Acupuncture
and Oriental Medicine (ACAOM)*

**7501 Greenway Center Drive
Suite 820
Greenbelt, MD 20770
PHONE: 301-313-0855
FAX: 301-313-0912**

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Summer 2003



Wanted: Potential Site Visitors

The Commission continues to seek qualified individuals willing to serve as ACAOM site visitors. As a service to the profession and to maintain high educational standards for the field, ACAOM invites practitioners, school administrators, faculty, and Board members, as well as others with general knowledge in higher education, to submit a current resume with cover letter to the Commission's West Coast Office (see address below). Please include information about your experiences as a practitioner and/or within education that you believe would be beneficial to a site visit team. If you know of individuals who might meet the Commission's needs for site visitors, we urge you to ask them to contact the Commission's West Coast Office for an application packet:

Penelope Ward
Director of Professional Services, ACAOM
1401 Bonnell Drive
Topanga, California 90290
Phone: (310) 455-8656
Fax: (310) 455-3215